



Contact Officer:
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To: Cllr Chris Dolphin (Chairman)

Councillors: Janet Axworthy, Geoff Collett, Andy Dunbobbin, Patrick Heesom,
Paul Johnson and Arnold Woolley

Co-opted Members:

Sally Ellis and Allan Rainford

17 July 2020

Dear Sir/Madam

NOTICE OF VIRTUAL MEETING
AUDIT COMMITTEE
THURSDAY, 23RD JULY, 2020 at 10.00 AM

Yours faithfully

Robert Robins
Democratic Services Manager

Please note: Due to the current restrictions on travel and the requirement for social distancing, this meeting will not be held at its usual location. This will be a virtual meeting and 'attendance' will be restricted to Committee Members . The meeting will be recorded.

If you have any queries regarding this, please contact a member of the Democratic Services Team on 01352 702345

A G E N D A

1 **APOLOGIES**

Purpose: To receive any apologies.

2 **DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**

Purpose: To receive any Declarations and advise Members accordingly.

3 **MINUTES** (Pages 5 - 10)

Purpose: To confirm as a correct record the minutes of the meeting on 29 January 2020.

4 **DRAFT STATEMENT OF ACCOUNTS 2019/20** (Pages 11 - 170)

Report of Corporate Finance Manager - Cabinet Member for Finance

Purpose: To present the draft Statement of Accounts 2019/20 for Members' information only at this stage.

5 **SUPPLEMENTARY FINANCIAL INFORMATION TO DRAFT STATEMENT OF ACCOUNTS 2019/20** (Pages 171 - 178)

Report of Corporate Finance Manager - Cabinet Member for Finance

Purpose: To provide Members with supplementary financial information to accompany the draft accounts as per the previously agreed Notice of Motion.

6 **ANNUAL GOVERNANCE STATEMENT 2019/20** (Pages 179 - 214)

Report of Chief Executive - Cabinet Member for Corporate Management and Assets

Purpose: To endorse the Annual Governance Statement 2019/20 to be attached to the Statement of Accounts for adoption.

7 **PANDEMIC EMERGENCY RESPONSE: GOVERNANCE AND CONTROL ARRANGEMENTS** (Pages 215 - 224)

Purpose: To report and assure on the governance and organisational control arrangements in place during the emergency response phase.

8 **ASSURANCE AND THE INTERNAL CONTROL ENVIRONMENT** (Pages 225 - 254)

Purpose: To explain:

- 1) How we have managed risk and maintained the internal control environment in respect of services that have:
 - a. needed to be altered due to the lockdown restrictions
 - b. been ceased due to restrictions and
 - c. been introduced to respond to the emergency;
- 2) The assurance work that has been undertaken by Internal Audit to review the controls put in place within the Council, which have found high levels of assurance in the work that has been undertaken”.

9 **TREASURY MANAGEMENT ANNUAL REPORT 2019/20 AND TREASURY MANAGEMENT UPDATE QUARTER 1 2020/21** (Pages 255 - 280)

Report of Corporate Finance Manager - Cabinet Member for Finance

Purpose: To provide Members with the Treasury Management annual report 2019/20.